



To: Intern Candidate

Enclosed is an internship packet with information about Christ Covenant's Youth Internship Program. It gives information about the internship, job descriptions, amounts that can be raised for your support, and an intern application.

There is also a comprehensive section on support raising, including a sample letter, a partnership letter, and information on "Support Discovery" which summarizes biblical support development & practical approaches to contacting people.

I will also be available to discuss any questions or concerns that you might have. I can be reached at 704-708-6115 or by email at kdecker@christcovenant.org . I will pray along with you for God's direction, knowing that He will continue *to work in you to will and to act according to his good purpose.*

For The Praise of His Glories,

**Kris Decker
Pastor of Student Ministries
Christ Covenant Church**

YOUTH INTERNSHIP PROGRAM
CHRIST COVENANT CHURCH

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Christ Covenant Youth Ministry Internship Job Description

Intern Specifications:

- Bachelors degree in any discipline
- Seminary student pursuing Master level degree at Reformed Theological Seminary
- Seeking training and/or experience for possible full-time ministry
- Desiring clarity and/or confirmation for calling to youth ministry

Spiritual Qualities Desired:

- Possess evidence of growth and maturity in the Lord
- Possess evidence of ability to work with others
- Have a passion and zeal for youth, youth ministry, and the Lord
- Demonstrate a growing knowledge of the faith through evidence of continuing study in the Word.
- Have a regular time of prayer and personal devotion

I. Job Purpose:

The purpose of the Christ Covenant Youth Ministry Internship is to gain experience, training, and equipping in all aspects of youth ministry under the direction of the Pastor of Student Ministries. These aspects would include: communication, study, preparation, and teaching of the Scriptures, relational contact ministry, leadership skills and development, small group ministry, setting goals that flow from the mission and vision of Christ Covenant Church and the Christ Covenant Youth Ministry, and understanding and working with various administrative duties associated with the Christ Covenant Youth Ministries and Christ Covenant Church.

II. Duties and Responsibilities:

- To actively participate in various aspects of Christ Covenant Youth Ministries as may be required by the Pastor of Student Families.
- To assist in the planning, implementation, and leading of the following: retreats, mission trips, discipleship course, small groups, and leadership meetings
- To assist the Pastor and Directors of Christ Covenant Youth Ministries in the recruiting, training, equipping, and developing of volunteer adult and student leaders
- To pursue and invest in 1-2 adult volunteer leaders and 2-3 students for the purpose of discipleship
- To weekly turn in a calendar and list of contacts to the Pastor of Senior High Ministries
- To lead and develop a small group of students (of which your 2-3 are involved)

III. Ministry Integration Responsibilities:

- To participate in all called staff meetings where his/her presence is requested or required for input and coordination of the Christ Covenant Youth Ministry or Christ Covenant Church.
- To provide reports to the Student Families Pastor as may be requested for accountability or tracking
- To be willing to support other ministry areas which seek input or assistance in carrying out church-wide goals or ministries



Qualifications for Acceptance

The following standards are considered priorities in receiving staff for internship at Christ Covenant Church.

- I. Spiritual Development**
The applicant must have a personal experience of salvation through Jesus Christ, a consistent life that brings glory to Him, and a conviction of call to full-time ministry.
- II. Basic Convictions**
The applicant must have a conviction that the Bible is the inspired, infallible Word of God and the final authority for life. They must believe a man's purpose is to seek God, and to set goals according to His priorities. They must believe that the local church is God's primary instrument to evangelize and equip the world.
- III. Personality and Character**
The applicant must have leadership abilities and exhibit a basic compatibility with all people. He/She must have a willingness to adapt to new situations and show patience and perseverance under trial. He/She must have a sense of humor and optimism. They must be conscientious in all manners of work and spiritual life.
- IV. Physical and Emotional Health**
The intern must be in good general health and possess emotional stability.
- V. Organization Compatibility**
Christ Covenant Church and the Christ Covenant Youth Ministry is a team effort. Each staff member and Intern must be willing to give to this ministry of the Lord Jesus Christ even if it means personal sacrifices.
- VI. Calling**
God will particularly call a candidate for internship to a ministry with middle school and/or senior high students.

Christ Covenant Church requests that each intern be willing to make at least a one-year commitment to this position.



Christ Covenant Youth Ministry Leadership / Intern Priorities

- I. Personal
 - A. Continuous Personal Relationship with God
 1. Has a personal relationship with God – Acts 4:12
 2. Has an authentic & vibrant walk with God
 3. Cultivating & growing in the grace of the Lord
 - B. Values the Word of God
 1. Knows the Bible well
 2. Has confidence that the Word is trustworthy
 3. Memorizes and meditates on the Word of God
 - C. Calling to Ministry
 1. Biblical understanding of a call
 - a. Identifying gifts
 - b. Understanding gifts
 2. Pursuing and solidifying call
 3. Practices and uses gifts in ministry
 - D. Spiritual Maturity
 1. Knows, understands, and accepts personality (how God made you)
 2. Relies on God to minister through you (imperfections and limitations)
 3. Exhibits personal discipline (study, health, finances, family)
- II. Family
 - A. “Family first”
 1. Biblical importance of family – Deut. 6, Ps 78
 2. Modeling lifestyle that says, “My family is first.”
 3. Pursuing family members to build relationships – Eph.5
 - B. Family Ministry (your family ministering)
 1. Knows biblical importance of ministry from a family platform
 2. Commits family to minister together (unified)
 3. Actively engages family in ministry
 - C. Spiritually Leading Your Family
- III. Ministry
 - A. Committed to learning how to train, equip, and lead others
 - B. Committed to improving effective communication
 1. With students (large & small groups)
 2. With parents
 3. With staff members
 4. With the church
 - C. Committed to learning how to plan and execute programs
 1. Youth groups
 2. Sunday schools
 3. Retreats (spring, summer, fall, winter, etc...)
 4. Mission trips
 5. Parents meetings
 6. Youth leadership meetings
 7. Staff meetings
 - D. Committed to building unity and community (leadership)
 1. Youth group
 2. Staff
 - E. Committed to the practice of incarnational ministry (going to people, where they are)
 1. It’s importance
 - a. Jesus our model – John 1:14
 - b. Our responsibility – (The ministry of reconciliation) 2 Cor. 2:14-17, 5:20
 2. It’s practicality
 - a. School lunch visits
 - b. School functions
 - c. Home visits
 - d. Personal contacts
 - e. Being on the student’s turf
 - F. Committed to recruiting servant leaders (volunteers)
 1. Affinity – does the person fit with the team/personality/gifts/passion
 2. Character/integrity
 3. Competence – understands youth and youth ministry
 4. Availability – is the person committed to being in the area for a while



Christ Covenant Youth Ministry
Leadership / Intern Priorities

1. **Personal and Spiritual discipline:** rest and exercise, time management (weekly schedules), daily quiet time and prayer.
2. **Shepherding and Pastoral Responsibilities:** all senior high students under your care, your Peter, James, and John, your 12, the multitudes, contact ministry (phone calls, school visits, small groups, one-on-one).
3. **Teaching and Speaking:** integrity in preparation (study time and prayer), give students a taste that gives them a desire to feast on God's Word themselves, practical in application.
4. **Discipling and Reproducing:** in both students and adult leaders (Timothy Project, Link, CREW), mentoring and accountability.
5. **Keeping the Vision:** all contact, programs, structure, small groups, and admin done towards keeping the vision of Christ Covenant Church and Christ Covenant's Youth Ministry.
6. **Initiative and Leadership:** being a visionary, risk taker, doing things without being told, modeling a lifestyle of service to Christ.
7. **Management:** administrative duties done with excellence and efficiency.

Normal work week suggestions for 20 hr Intern:

- 3-4 hours 1 on 1 student contact
 - 2-3 hours school visits
 - 1-2 hours leadership/accountability contacts
 - 2-4 hours Bible study/preparation
 - 2-3 hrs. administration
 - 1-2 hours of student/parent phone calls
 - 1-2 hours of sending personal notes
 - 3-5 hours of attending Sunday Bible School, "The Link," and meetings, etc.
- (Make adjustments according to your work hours)*

Normal work week suggestions for 10 hr Interns:

- 1 hour meet w/ Student Families Pastor
- 1.5 hours work in Sunday Bible School
- 3 hours work with small groups
- 2 hours contact work
- 2.5 hours prep time
- Plus helping several times/year with retreats & events

From An Intern's Perspective

If I told you that tomorrow you would be getting an intern, what would your response be? Some would say, "Great! Now we have some slave labor!" Others would say, "Oh great! Now we have someone else to look after." Then there would be those who go into a panic, "Intern? I don't know what to do with an intern!" An intern is not someone you dump meaningless jobs on or someone you have to baby-sit all the time. An internship is a learning experience for both the student families pastor and the intern. Each person comes into the intern experience with spiritual strengths and weaknesses, personality traits and preconceived ideas of what an intern should do. It is a blend of all these things that make each internship unique. However, there are four key principles that can make an internship rewarding for all those involved.

RESPONSIBILITY

When I first thought about coming on staff as an intern, I was excited about the opportunity. I thought my job description would be "hang out with teenagers and love them to Jesus." While spending time with teenagers is a part of my job description, my responsibilities go way beyond anything I would have imagined. Some responsibilities I have had during my internship include: directing the campus ministry of a local high school, leading a discipleship group, spending one-on-one time with students, putting together campus clubs, prayer breakfasts and supper clubs, giving input on ministry decisions at staff meetings, and coordinating a youth conference for 500 teenagers. The youth minister must trust and believe the intern's ability to handle responsibilities over many areas of ministry. If interns spend all of their time simply hanging out with teenagers, they will make some great relationships, but the intern will not learn about the amount of vision, prayer, planning, and administration that goes into ministry. When interns take on responsibilities, they can see the broader picture of youth ministry. The youth minister also receives the benefit of dividing the workload. In the end, everyone wins.

FREEDOM TO FAIL

Along with responsibilities, an intern needs to have the freedom to fail safely. An intern needs to learn that no one has a perfect youth ministry and everyone makes mistakes. An internship is a learning experience with some of the greatest lessons coming from failures. As an intern, I have been given freedom to make many of my own decisions. Some decisions have been better than others. At the same time, an internship provides a safety net. Interns have the opportunity to run ideas by the Student Families Pastor so that they do not make a really bad decision. Balance is the key. If the Student Families Pastor tells the intern what to do and say in every situation, the intern would not learn to discern the benefits and costs in a given situation. On the other hand, if the intern is always thrown into a situation without any kind of guidance, the intern will eventually become frustrated and confused. Not all interns are the same. The youth minister needs to find the right balance of supervision that includes direct instruction and free decision-making power with each intern on an individual basis.

DISCOVERING STRENGTHS AND WEAKNESSES

The internship process is also a time to discover personal gift mix, spiritual strengths and weaknesses, and how these enhance and affect ministry. I am a strong administrator and have been able to use my God-given ability to assist my youth minister and other staff team members this year. My internship also offers the opportunity to be stretched in areas of weaknesses. It would be easy for me to say, "I am not comfortable teaching in front of the whole senior high, so let someone else do it." Instead, I have been pushed out in front of the senior high group. I am thankful that I was not allowed to choose to only do the things I felt comfortable doing. Knowing that I did not have to be perfect and that I had the freedom to fail made trying a little easier for me. Once I got in front of the group, I did enjoy speaking. I never would have worked at that weakness if I had not been pushed.

MENTORING RELATIONSHIP

The underlying key to the entire internship experience is the mentoring relationship between the Student Families Pastor and the intern. All the above factors have led not only to a successful internship, but the success would not have come if the Student Families Pastor had not taken the time to personally invest in me. I have known interns from other churches who have walked away from their internship unsatisfied. Although they were given responsibilities, freedom to fail, and the opportunity to learn about their gift mix, they did not have a nurturing relationship with their boss. One of the things that has impressed me the most about my internship is the true concern for my personal well-being. Because the Student Families Pastor has cultivated a relationship with me, I know that when he asks me how I am doing, he really wants to know. Through my internship experiences I have learned that I can only give to students for so long without receiving spiritual and emotional nurturing and accountability from others. Because a mentoring relationship was established with me, I feel free to ask for advice. I also feel that my input and actions are seen as valuable. I believe this type of nurturing support has severely reduced the burnout that has been associated with other internships I have been involved in, where there was no mentoring relationship.

Dear Intern Candidate,

Thanks for your interest in the youth internship at Christ Covenant Church. Below you will find information about the internship. I hope you will find it helpful and informative. Please don't hesitate to contact me if you have any questions about anything.

Here is the general breakdown of what interns can raise at Christ Covenant*:

- Full time (40 hours) - \$28,420 per year (includes \$2,020 annually for FICA)
- ¾ time (30 hours) - \$21,315 per year (includes \$1,515 annually for FICA)
- ½ time (20 hours) - \$14,210 per year (includes \$1,010 annually for FICA)
- ¼ time (10 hours) - \$ 7,105 per year (includes \$505 annually for FICA)

Youth Interns who are enrolled at RTS may apply for scholarship consideration (church sponsorship program with RTS). If you have questions about this sponsorship, please contact me.

I look forward to hearing from you.

For His Glories

Kris Decker
Pastor of Student Ministries
Christ Covenant Church

*There is some latitude with these amounts depending on marital status, children, and need. We do allow people to raise support to pay for medical insurance.

Christ Covenant Youth Ministry

Intern Reference Form

_____ is applying to become an intern with the Youth Ministry at Christ Covenant Church and has given your name as a personal reference. The person in this intern capacity will be in close contact with students. We want to ensure that these relationships will be healthy. Therefore, please complete the form below evaluating this person's gifts, character, and integrity. Your response will remain confidential.

Describe your relationship with this person.

How long have you know this person?

Less than 6 months ____ 6mo-1 year ____ 1-3 years ____ 3 or more years ____

Please use the following scale to respond to questions 1-6:

1-low 2 -below average 3-average 4-very good
5-excellent

How would you rate this person on the following? (circle one)

- | | |
|---|-----------|
| 1. Involvement with peer relationships | 1 2 3 4 5 |
| 2. Emotional maturity | 1 2 3 4 5 |
| 3. Resolves conflict | 1 2 3 4 5 |
| 4. Follows through with commitments | 1 2 3 4 5 |
| 5. Ability to relate to Middle School, or Sr. High students | 1 2 3 4 5 |
| 6. Spiritual Maturity | 1 2 3 4 5 |

What is this person's greatest strength?

What is this person's greatest weakness?

Do you have concerns about this person's involvement with Middle School or Sr. High students? If so, please explain.

Thank you for taking time to fill out this reference. Your input is very valuable to us as a youth ministry. If you have any questions please feel free to contact us as the Christ Covenant Youth House (704) 708-6115 or at kdecker@christcovenant.org.

Your Name _____ Date _____

Work Phone _____ Home Phone (optional) _____

Please return to:
Christ Covenant Church
c/o Kris Decker
800 Fullwood Lane
Matthews, NC 28105

Support Letter Guidelines

With this packet of info you are on you way to raising support. There are a few things I want to remind you to put in your first support letter. Here is the list:

- Prayer Support is essential to success in ministry.*
- One-time gifts are accepted and appreciated.*
- Commit to keeping your supporters informed through communication about what the Lord is teaching you and about your progress in the internship.*
- Include a self-addressed stamped envelope to make a quick turn around more likely.*
- Tell them you will be following up with a phone call in a couple weeks.*
- Reminder of the importance of consistent and ongoing pledges and support.*
- Write a personal note on the bottom of your letter.*
- Send thank you notes to your supporters.*
- Add pictures when ever possible*
- Make Checks payable to: Christ Covenant Church*
- Include financial/prayer support letter (Included in this packet)*
- Include this address for check to be sent*
 - Attn: Youth Internship Program*
 - Christ Covenant Church*
 - 800 Fullwood Lane*
 - Matthews, NC 28105*
- Have your supporters write your name on the memo line of each check written (Ex. John Doe Intern Support)*

Please let me know if you have any questions or if I can help you in any way. I will be praying for you and your efforts in raising support. Philippians 4:19 "And my God will meet all your needs according to his glorious riches in Christ Jesus."

Looking to Jesus,

*Kris Decker
Pastor of Student Ministries
Christ Covenant Church*

Wrapping up the year...

...and Beginning a New One

Dear _____

I can NOT believe that I have completed two full years of working with high school students. It still amazes me that I am still doing what I'm doing. Never in a million years would I have done this four or five years ago. Little did I know what God had in store. What keeps me here you ask? Simple. It's the desire of my heart to see God. I'm addicted to Him. I've seen Him in the lives of students who are desperately seeking to know what life is about, students who have changed drastically in their lifestyles, students who have wept over their sin, students who have wanted to make a difference in their schools, lives changed because of the death of a student, and students who have led others to the Lord. Need I say more?

Some of you are the very reason why I have been able to see and experience what I have. It's incredible! Thank you for your financial and/or prayer support. The good news is that God says that I'm not done yet. He has led me yet to commit to another year with these kiddos. I'm so excited!

This year I will continue to plan retreats, lead my small group, (although it's not really small) head up the Small Group Ministry, help lead worship on Wednesday nights, and little bit of everything else. IT'S SO MUCH FUN!! ALL OF IT! However, in order for me to continue doing this I need to raise \$1600 a month for a year as my income. God has blessed me these past two years, but now I'm starting a new year. I wanted to ask you to commit to praying to see if the Lord would have you be a part of this ministry either financially and/or as a prayer warrior for this year. In other words, you would be the "enabler" and I would be the hands and feet to do the job that needs to be done. It's definitely my intention to keep you updated on everything that goes on during the year. I would graciously appreciate it!

Well, I hope this school year is off to a nice start for you all. I look forward to what God will be doing. Can't wait to fill you in. Will you wait expectantly with me?

Trusting Him.

Support Summary Sheet

If you are planning to support me, please fill out this sheet to help me with my records. Please also indicate if you can continue until _____.

Please check the appropriate box.

- We would like to support _____ and will send \$ _____ a month as the Lord provides.**
- At this time, we are unable to support _____ but will commit to pray for her ministry.*
- We cannot support _____ for a whole year, but would like to give a one time gift of \$ _____ towards her ministry.**

Name: _____

Address: _____

Email address: _____

Phone#: _____

Enclosed you will find a stamped envelope. Please return this sheet as soon as possible. It will be extremely helpful to me. Thank you very much!

**If you choose to support me, please note:*

1. *All gifts are tax deductible.*
2. *All checks should be made out to Christ Covenant Church and should indicate in the memo section that it is designated to:
Your Name- Youth Intern Support.*
3. *All checks should be sent to: Christ Covenant Church, 800 Fullwood Lane, Matthews, NC 28105*

Prayer/Financial Support Partner Letter (must be mailed with support raising letter)

Grace and peace to you in the matchless name of Jesus Christ!

It is our privilege to minister to the students the Lord brings to us at Christ Covenant Church. Since Christ Covenant's beginnings in 1983, there has been an emphasis on reaching the next generation for Christ; as part of this emphasis, a Youth Internship Program was established in 1992 to help college graduates evaluate their call to youth ministry. This internship was established with the expressed purpose of learning, growing, sharing and sending future Student Families Pastors and directors into God's mission field. Christ Covenant's Youth Ministry delights in sharing with students, not only the Gospel of God, but our very lives as well (I Thessalonians 2:8). Our confidence is in God's Word, and it is our conviction that His Word is best heard, understood, experienced, and displayed in the context of relationships. For this reason, it is essential to have committed leaders carrying out this task.

We ask for your support of Christ Covenant's Youth Ministry through prayer and/or financial support as you are led. You are receiving with this letter, a support letter from an individual who desires to evaluate his/her calling to youth ministry through an internship with Christ Covenant.

As a prayer partner, you can keep this intern's ministry to students bathed in prayer for God's leading on his/her life, as well as Christ's impact in the lives of students through his/her ministry.

As a financial partner, you can assist this Internship Program with your tax-exempt financial contribution. If you are led to financially support this ministry, please send your check, payable to Christ Covenant Church, along with the name of the individual sending you this letter written in the memo section of the check. All funds received will be applied to the Youth Internship Program at Christ Covenant Church. In the event of an intern's dismissal or on completion of the youth intern program, funds received in excess of those required for the intern program will be used for other youth ministry programs at Christ Covenant Church.

Thank you for your prayerful consideration of support for the Christ Covenant Youth Internship Program. By God's grace, your partnership will have a significant impact in advancing the work of God to the next generation. It is our great joy that you would be willing to join alongside us as we labor together for our Lord and Savior, Jesus Christ.

For His Glories,

Kris Decker
Pastor of Student Families

Attn: Youth Internship Program Christ Covenant Church 800 Fullwood Lane Matthews, NC 28105

SUPPORT DISCOVERY

You are responsible for coming up with the money for your trip (air, land expenses, etc.). There are at least three ways to do so: pay your own way, work to make money for the trip or ask others to contribute. Since the first two are straight forward, let's focus on the contribution method.

Some of you are moaning; you do not like to ask for money. It helps to see yourself as a short-term missionary asking for those who would like to help and not asking for money for a vacation. Too, many people would like to help especially since this is not a monthly giving, but one time. Use your own style and approach, but realize it is Biblical to do what you are doing.

If you chose to ask for contributions, here are a few suggestions. Start early. It may take folks a month or so to respond. Write a letter explaining what your church is doing, why you would like to go and how they can help. Attached are a few sample letters. You may want to follow up the letter with a phone call or visit.

SUPPORT DEVELOPMENT STRATEGY SHORT TERM TRIPS

I. INTRODUCTION

Welcome to one of the most exciting adventures you could possibly embark upon. That being seeing God provide the financial resources you need in order to go on the project He has led you to.

As you begin your support development, it is very important that your focus is in the right place... and the right place is upon God. As Jehoshaphat says, "For we are powerless before this great multitude who are coming against us; nor do we know what to do but our eyes are on thee." If God is calling you to go to a certain place, He will provide the resources you need to go.

However that does not mean that you do nothing. Somehow in God's plan He wants people to contact people... one with a need, one with a supply... to accomplish His plan. He is as much interested in the process as He is in the result. On top of that God wants you to have a prayer support team as well as a financial support team. Prayer is key.

This support development material is designed with a two-fold approach. The first is a proper biblical understanding of support development. The other is a practical approach to contacting and challenging people. May God use this training to involve you in the lives of new people, show you His ability to provide, and dramatically increase your faith.

II. TWO-FOLD APPROACH

A. PROPER BIBLICAL UNDERSTANDING – Complete the "Three Secrets of Successful Fund Raising"

B. PRACTICAL STEPS TO CONTACTING AND CHALLENGING OTHERS

1. Pray daily for yourself, your potential supporters, and your needs.
2. List most unusual supporter names.
3. Write project letter.
4. Make follow-up phone calls.
5. Sent "thank you" notes.
6. Make personal presentations
7. Mail in checks to Christ Covenant Church.

THREE SECRETS OF SUCCESSFUL FUND RAISING

- The Scriptural Foundation
- Answers to Often-asked Questions
- The First and Most Important Step

Deciding to go on a short-term trip has no doubt taken a big step of faith. Because you have trusted God’s leading, you can expect His wisdom and provision as you prepare to serve Him. After you complete this study, you will:

- Discover the biblical foundation for raising project funds.
- Be able to answer questions and objections most often raised about fund raising.
- Begin to step out in faith to raise your project funds.

So get your Bible, set aside 45 minutes and discover what God has to say about the decision you have made. As you dig into God’s Word, you will discover firsthand...

- The most important promise ever made.
- How going on a short-term trip is part of keeping that promise.
- How developing short-term trip funds is one of God’s ways of financing that promise.

PART 1: GOD’S PROMISE AND PLAN FOR THE WORLD

What is God’s promise and plan for the world?

1. Genesis has been called “Chapter One” in the history of the world. It is here that God first revealed His promise and plan for the world. Read Genesis 12:1-3. What two things does God promise Abraham?

What reason does God give for these promises?

2. God’s promise to Abraham was not an end in itself. It was part of God’s plan to bless the peoples of the world through Him. God’s promise didn’t end with Abraham, but He renewed His promise with each succeeding generation. Read Genesis 26:1-5 and 32:9-12. Who else was given God’s promise?

3. Jesus was the ultimate fulfillment of God’s promise. Read Luke 19:9-10. Restate in your own words how Christ’s coming to the world fulfilled God’s promise.

4. In Matthew 28:18-20 and Acts 1:8, Christ made His Father’s promise and plan ours. What are some ways these passages relate to those we read in Genesis?

What part does He ask us to play in fulfilling the plan?

How does my involvement on a short-term team fit in with God's promise and plan for the world?

5. Through a short-term trip you can make a significant impact for Christ in a short period of time. How do you feel your plans for the summer fit in light of God's promises and plan?

How important is a short-term project? Very important! By going overseas you can be an integral part of God's continuing promise to bless all the peoples of the world... a promise that began with Abraham, and continues to be fulfilled through our witness for Christ.

How do others fit in with God's promise and plan?

6. God's promise and plan is monumental. You cannot make a significant contribution to a task this large alone. As you prepare to go on a project this summer, what are some ways in which others can play a part in what you will be doing? (Read James 5:16, Colossians 4:2, Colossians 1:9, Philippians 4:17-19, 2 Corinthians 8:1-5, Luke 6:38)

7. Prayer support is essential. Ask people at home to pray for you regularly as you minister to others on your project. Significant things will happen, as they believe God to work through you. In turn, they will be excited to be involved in this way.

Think of ten people you will ask to pray for you every day of the project. List their names below and begin challenging them to support you in prayer.

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____

8. Financial support is also essential. You may have some questions and concerns in this regard. Take a few minutes to list any unresolved feelings in this area.

Because of its importance and since many people have misconceptions about fund raising, the remainder of this study will be spent discovering what God has to say about wealth and giving, and addressing some of the most often asked questions and concerns in this area.

PART 2: QUESTIONS AND OBJECTIONS

Work through the following questions, studying the Scripture passages listed and reading carefully the material provided.

1. I don't want to beg for money. It seems like asking people for a handout and I won't do that.

Read 2 Corinthians 5:20. What does this verse have to say about who you are?

Who are you representing?

Read John 15:16. How did you get the job of representing Christ as His ambassador?

You are giving people an opportunity to participate in fulfilling God's promise and plan for the world. That isn't begging. You will probably be meeting some people who have had this type of opportunity before and will be greatly encouraged by being able to have a part in your ministry.

2. People get so many requests for money. They're tired of giving. They won't want to help me!

Let's look at some examples found in the Word to see how people respond to God's projects.

Read 1 Chronicles 28 and 29.

What does David want to do (28:1-2)? David had a great task before him. However, he did not attempt to complete it alone. How did the people help (28:19-21, 29:6)?

The people gave time, talents, and money. What was their attitude and motivation?

In 1 Chronicles 29:11-12, we see part of the reason for their response. They had a proper perspective of ownership and riches. They knew that all they had belonged to and came from whom?

Read 2 Corinthians 8 and 9. What was the New Testament Church's attitude toward giving money to further the gospel (2 Corinthians 8:1-4)?

3. I could never ask a non-Christian for money!

Read Nehemiah 1:1-11.

What was Nehemiah's burden? _____

To whom did he turn for help (2:1-8)? _____

What response did he get? _____

In this situation, God's sovereignty and lordship over the entire world is illustrated as even the resources of a pagan king are used to bring God glory.

4. Given the economic uncertainty of our time, people won't be able to give.

During the great depression of the late 1930's, giving was still strong, down only 13 percent!

Statistics show that during the 1981-82 recession, giving was up 12 percent from the previous year, and increase of \$7.3 billion in 1982 to a total of \$60.4 billion.

In 1983, Americans gave away \$65 billion.

People do have money to give and they *will* give whether we ask or not. Americans spent \$8 billion on video games in 1981. That's \$15,000 per minute. So, as you challenge individuals to become a short-term trip sponsor, you will be playing a significant role in channeling the wealth God has entrusted with others toward fulfilling the Great Commission.

5. People are bombarded with requests for money and, frankly, won't be interested... they're too "burned over" to respond.

Wrong! People who have developed funds for projects, before you, have often found from 50%-75% responding to their invitation to give.

That does mean 25%-50% will say no. Expect that. Don't become discouraged because not everyone is interested.

6. I just don't feel comfortable asking for money.

Read Matthew 6:19-21. How does Jesus describe the relationship between a person's heart and their wealth?

Because money is so important to people, it will tend to be and uncomfortable subject of discussion. Expect this!

However, we talk with people about uncomfortable issues all the time as we present the gospel. Just as there is conflict then, we can expect conflict when we challenge people to give to the cause of Christ. What are some reasons for this? Read Ephesians 6:10-12.

Be prepared for spiritual battle as you develop project funds. As you begin to gather financial resources to further the cause of Christ, you enter into the arena of supernatural battle, a struggle between the forces of God and Satan in which they are vying, not only for men's hearts, but for the stewardship of their treasure as well (Matthew 6:21).

The last thing Satan wants is God's people using their financial resources to more effectively penetrate the world with the gospel.

Just as Satan doesn't want us to ask those uncomfortable questions following the circle diagrams in the Four Spiritual Laws because they ask for a decision of the heart, be assured he doesn't want you to challenge individuals regarding their treasure. He would take great delight if you kept silent about your financial needs. Expect the battle to be the most intense when your challenge is the most direct.

The Apostle Paul in defining our role as an "ambassador for Christ" said, "God has committed to us the word of reconciliation" (2 Corinthians 5:20). To the extent that proclaiming God's Word requires money, our role as ambassadors may even include raising funds. A soldier would not expect comfort in battle. So as you ask individuals to give to the cause of Christ, don't become discouraged when you encounter resistance. Realize you're on the very cutting edge of spiritual battle. It's the strategic nature of what you're doing (raising funds to spread the gospel) that makes the battle so intense.

7. Doesn't the Bible say God helps those who help themselves?

No. Throughout the Bible God has chosen to give man the privilege of participating in God's promise and plan for the ages. He wants to use you to win others to Christ.

Review again 1 Chronicles 29 and you'll notice that King David was instrumental in channeling the resources of God's people toward the goal of building a physical testimony – a temple – to the Lord. How does asking individuals to become short-term trip sponsors compare with what David did?

8. Isn't it enough to simply ask God to supply my finances and then wait patiently for His provision?

Yes and no.

Yes. Read Habakkuk 2:4. What contrast is made in this passage?

Above all, it is our first responsibility to trust the Lord. He delights in us as we exercise child-like faith.

No. The Living Bible paraphrase of Exodus 14:15 illustrates that in addition to praying and trusting the Lord, we must also respond by taking personal initiative. As the Egyptian army chased the people of Israel, they found themselves caught between the advancing troops and the Red Sea. In this context, note God's instructions to Moses:

“Then the Lord said to Moses, ‘Quit praying and get the people moving! Forward, march! Use your rod – hold it out over the water and the sea will open up a path before you, and all the people of Israel shall walk through on dry ground! I will harden the hearts of the Egyptians and they will go in after you and you will see the honor I will get in defeating Pharaoh and all his armies, chariots, and horsemen. And all Egypt shall know that I am Jehovah’”

What initiative did God ask Moses to take?

What did God do?

What were the results?

9. I feel that for me to ask others for support would be the equivalent of “working in the power of the flesh”.

Asking others to become financial partners with you in ministry in no way negates the fact that God is our ultimate provider. However, it does clarify our responsibility, as Christ's ambassadors, in asking others to help fund the fulfillment of the Great Commission.

As the Israelites wandered between Egypt and the Promised Land, God chose to miraculously provide manna (bread) from heaven to sustain them. Then upon entering the land He expected them to plant and harvest in order for them to feed themselves. A portion of their crops was given to support the priests who served God full time. Had Israel continued to expect manna in Canaan, it would have been an affront to God, since His new means of provision was through the land He had given them.

It is certainly possible that God could choose to miraculously meet your financial needs through unusual circumstances. However, don't expect money to fall from heaven like manna. Rather, expect God to provide your project funds as you observe the laws of sowing and reaping in the area of human relations. Just as the Israelites had to plant in order to reap a harvest, in order to raise project funds you must ASK others to give.

10. My parents are uneasy about my asking for money. They don't want me coming across like one of those cult members who sell flowers in airports and on street corners.

Neither do we. Unfortunately the bad image of such cults has made it difficult for those with worthy causes to develop funds. The reputation of our church however stands for itself.

11. I don't want others to see me raising money. No one I know would be caught dead doing something like this!

But wait a minute. A lot of groups are involved in fund drives. Look at the following list. A wide variety of groups raise funds to help meet their needs. Compare your project drive with the following:

<u>Group</u>	<u>Method</u>	<u>Cause</u>
Girl Scouts	Cookie sales	Camping trips
Christian Schools	Magazine sales	School budget
Youth Groups	Car washes	Field trips
Athletic teams	Cash donations	Sports equipment
Bands	Cash donations	Uniforms
Choirs	Cash donations	Concert tours
Politicians	Cash donations	Election campaigns

You see, as you raise project funds, you are not doing anything different than what millions of Americans do all the time for their favorite group or charity. In fact, I bet you have raised money for at least one of the organizations listed above.

Their causes have little value when compared to the infinite worth of the message of God’s love and forgiveness in Christ.

Why is it then that many of us would wholeheartedly work for them but would shy away from raising project funds?

12. Mom and Dad think if I need something, I should earn it myself. They don’t want others to think I’m trying to get a free ride.

Again, you are not raising money for yourself. You are raising funds for Christ Covenant Church so it can in turn pay your project expenses. Therefore, they shouldn’t fear that by asking others to become a project sponsor it will reflect negatively on them, as if they cannot provide for your needs. Rather, you are asking others to give (as you are with your time, talent and treasure) to the cause of Christ.

PART 3: PERSONAL APPLICATION

You may have other questions or concerns that have not been addressed in this study. If you do, keep thinking. Search the Scriptures to discover God’s perspective.

There are two important things you can do to apply the things you’ve learned.

1. What is the biggest hurdle you have to trust God for?

What does God say about it?

Claim a passage regarding God’s perspective in this area. Memorize the passage. Share this area with a relative, roommate, or close friend. Believe God together to see victory.

2. What is one thing you can begin doing now to help make your fund raising time successful?
-

Share this with a relative, roommate, or close friend, so they can encourage you as you begin stepping out in faith, believing God will provide for you.

In raising money, the most important step, the most difficult one, is to begin!

Note: The practical how-to's included in this material have proven to be very effective in helping people raise money for international projects. As you study these strategy papers, several action steps will come to mind.

William Carey, the pioneer of the modern missionary movement, said...

“Attempt great things for God, expect great things from God!” In a unique way, throughout history God has chosen to use people just like you as catalysts for revival and for furthering the cause of Christ. What an honor and an awesome responsibility it is to be in the vanguard of such tradition! As you are available to God, you can be a significant part of his promise and plan.

PRACTICAL STEPS TO CONTACTING AND CHALLENGING OTHERS

STEP 1: PRAY DAILY

STEP 2: NAMESTORM

Start by developing an **initial list of potential supporters**. As with brainstorming, in name storming, there is one cardinal rule – anything goes. **No name is unqualified**. Just mentally erase any clouds of doubt from your mind and let there be “blue sky”. Don’t decide for an individual whether or not he or she is interested. If you limit yourself to those you feel *will* or *can* give, you may be prematurely disqualifying those God wants to become supporters. Later you will need to prioritize whom to contact first, but for now, **don’t disqualify anyone!**

You may be thinking you could never generate more than a handful of names, but research has shown the average individual has a personal network of at least 400 friends and acquaintances. So you should *easily* be able to develop a list of at least 50 potential supporters. For instance, you’ve probably had at least ten teachers alone. If you’ve ever had a toothache or a cavity, you know a dentist. If you’ve ever been sick, you’ve probably been to a doctor. As you think about your hometown’s business district, no doubt the cleaners, the bakery, the hardware store, and numerous other sources of contacts come to mind.

As you name storm, associative various professions, businesses, and places with any friends and acquaintances they bring to mind. To aid you, we have provided 92 thought provokers in the following list.

Take plenty of time – an hour or more – to mull over these categories. Push yourself... see if you can come up with at least 200 names!

After taking an hour or so for the freewheeling “name storming”, label each contact either “H” for high priority, “M” for medium priority, or “L” for low priority. These designations refer to your evaluation of how likely they are to give.

Start contacting your high priority people first and then work through your medium, and then low priority people (using the letter/telephone and appointment strategies).

THOUGHT PROVOKERS:

PARENTS	APARTMENT MANAGER
BROTHERS	REAL ESTATE AGENT
SISTERS	DOWNTOWN BUSINESSES
LABOR UNION REP	CIVIC CLUBS
FORMER EMPLOYERS	MAYOR OR OTHER CIVIE LEADERS
FORMER CUSTOMERS	FELLOW STUDENTS
RELATIVES	SUNDAY SCHOOL CLASSES
FRIENDS OF PARENTS	EYE DOCTOR
ACCOUNTANTS	CHRISTMAS CARD LIST
FORMER SALESMAN	CHAMBER OF COMMERCE
ARCHITECTS	PEOPLE YOU HAVE LED TO CHRIST
AVON LADY	TELEPHONE DIRECTORY
FLORIST	OFFICE BUILDING DIRECTORY
MAILMAN	ENGINEERS
MISSIONARY SOCIETIES	
THOSE WHO HAVE INFLUENCED YOU SPIRITUALLY	BANKER
PARENTS' EMPLOYERS	REALTORS
PARENTS' ASSOCIATES	
VETERINARIAN	
FORMER HS TEACHERS	
FORMER COLLEGE PROFESSORS	
SORORITY SISTERS	
FRATERNITY BROTHERS	
HS AND COLLEGE FRIENDS	
DENTIST	
DENTIST'S NURSE	
DOCTOR	
DOCTOR'S NURSE	
DERMATOLOGIST	
DERMATOLOGIST'S NURSE	
HOSPITAL PERSONNEL	
ROTARY CLUB	
COMMUNITY LEADERS	
FAMILY ATTORNEY	
CHRISTIAN BUSINESS GROUPS	
BARBER	
CHURCH FRIENDS	
POLICEMEN	
NEIGHBORS	
NEIGHBORS AT FORMER RESIDENCE	
ADVERTISING AGENCIES	
TV/RADIO STATIONS	
PRINTERS	
PLUMBER	
SERVICEMEN	
RETIRED PEOPLE	
BIBLE BOOKSTORE	
INSURANCE SALESMEN	
BANK PRESIDENTS	
COACH	
TEAMMATES	

STEP 3: WRITE

You can see much success by hand writing a personal letter presenting your needs and then making a personal phone call to ask potential sponsors to join your team.

While it will be best to send a handwritten note to each contact, if you come up with 150 names, you may need to personally write to just your priority group – say 25-50 people. Then you may need to type a general letter and have 125 copies made at a printer to the balance of your list.

When writing a support letter, the personal segments in the sample letter which follows obviously must be rewritten. However, the body of the letter should be copied substantially “as is”. The following are items that all support letters should include:

1. Give your letter a specific date.
2. Your greeting should be handwritten (unless you normally type your correspondence) and to a person – not “Dear Friend”!
3. Acknowledge your relationship with the reader. What can you say that will help the person identify with you? Refer to your last visit or letter, business concerns, sports interests, known struggles, hobbies, etc. to help him say “I know who you are!”
4. Bring your reader up to date on what you’re doing.
5. Educate your reader. Explain what a short-term trip is, the purpose of the trip, why you have decided to participate, and what you hope to accomplish.
6. Explain your need. The purpose of your letter is to give your reader an opportunity to help. Make sure you explain exactly what you need.
7. Then involve your reader by asking him for specific action, based on the needs you have shared. This can include challenging him to cover part or all of the cost of the project, stating the deadline you need the money, sharing benefits to you and to the reader as the need is met. Specific action includes not only your request, but also your commitment to follow up by telephone if they do not respond by mail.
8. Acknowledge your relationship again with an emphasis on thanks, appreciation, gratitude, partnership, and commitment. This ties your opening acknowledgement to your request.
9. Close the letter and sign it.
10. Add a “P.S.” Commit yourself to a specific action you will be taking. Example: “I’ll be calling you on April 15th if I don’t hear from you by then. I look forward to hearing from you then.” If you are sending a printed letter, handwrite your P.S.
11. Emphasize the text. Use parentheses and underlining to emphasize the most important parts of your letter, i.e. your needs, your request, and the time and date you will call them for a decision. If you are sending a printed letter, do this by hand in a contrasting color of ink.

Taking these steps when you write your support letter will serve several functions. They will ensure that your support checks reach the church office. This will also assist the administrative staff in crediting your support checks to the proper team account. You are also opening up channels of communication for your prayer supporters to be able to stay in touch with you.

As you begin to contact your supporters you will probably be surprised to find that people want to be involved in your life and your mission by supporting you. Your job is to provide them with clear pathways to respond to your requests. In your letter be sure to include:

- **A stamped, addressed envelope addressed to Christ Covenant Church, attn: Youth Internship.**
- **Clear instructions on how the check is to be written.**
- **Your phone number or e-mail address so that people can communicate to you with questions.**

Information regarding your departure and return dates, someone may want to see you off at the airport or welcome you home.

SAMPLE LETTER – NOTE NUMBERED SECTIONS FROM STEP 3

(1) April 1, 2005

(2) Dear Mr. And Mrs. Johnson,

(3) How are you? I thought of you a lot this past week. How was Leslie's wedding? I sure wish I could have been there. I'm looking forward to seeing the pictures when I get home next month.

(4) I want to bring you up to date on what is happening in my life. As you know I am living and working here in Charlotte and am very active in my local church.

(5) This summer, I have an opportunity to take part in an international project with my church. I will be going to Poland where I will be part of a team who will be sharing the gospel and following up people in the town of Zakopane. We will be using translators and we will be there for two weeks.

(6, 11) In order to make this all possible, I need to develop a financial support team... a group of people that would join with others and me on my project in our effort. My total need is \$1850. In order to meet this need as quickly as possible I am looking for one-time investments of \$100, \$200, \$300, or more.

(7) I have enclosed a Short-Term Trip Response Form and an envelope for your response. Please read it and consider if God would have you take part.

If you would like to help, simply mail your check, made payable to Christ Covenant Church, in the envelope I've provided. If I don't hear from you by _____, I'll call you to see what you have decided. I can answer any questions you may have at that time.

(8) I appreciate your friendship. Thanks for considering joining my team.

(9) Sincerely,

(10) P.S. I wish it were possible to visit with you personally, but I hope this letter will give you a good idea of what I'm doing. I'll call you on _____ if I don't hear from you by then.

THINGS TO AVOID WHEN WRITING SUPPORT LETTERS:

1. **Never apologize for writing of calling a person whom you wish to involve in helping you meet a need.** You are providing him with an opportunity to be involved in a spiritual ministry through his resources. Remember, the giver needs to give far more than any other person or cause needs to receive a gift. “Not that I seek the gift itself, but I seek for the profit which increases to your account” (Philippians 4:17). When you apologize, you end up appealing to be a beggar rather than a child of the King!
2. **Never ask for a general amount, with no time frame in which to take action.** You should challenge people to give a specific gift, or at least give them a specific range. The specific challenge of \$100, \$200, \$300, or more has been included in this material. If people want to support you but can’t give at least \$100, they will let you know and not be offended by your request.

PREPARING TO MAIL YOUR LETTERS:

Photocopy your letter and the endorsement letter (Appendix). Make sure you have enough envelopes and stamps also.

Enclose a self-addressed, stamped return envelope for a quick and easy response, and a copy of the Endorsement letter you have had photocopied. Research shows that the easier you make it, the higher the response rate will be. So, make sure to include these critical elements:

1. Your letter
2. Endorsement letter
3. Response form
4. Self-addressed envelope

STEP 4: CALL

The degree of your success in the letter-writing strategy depends on your follow-up phone call. The follow-up phone call is critical for three reasons:

1. Most people suffer from “information overload”. Consequently, mail is easy to ignore or forget.
2. Your time frame. You have a lot of money to raise in a short period of time. A follow-up phone call will help you get decisions as quickly as possible.
3. Courtesy to your supporters. Many people will want to help you, but won’t unless you call to answer any questions and to get their decision. Your phone call takes the burden of response off them and puts it on you.

CALL FOR A DECISION:

1. Introduce yourself.

“Hello, Mr. _____. This is _____ calling. How are you? (Let him respond. Take a few moments to establish rapport, but be brief).

2. Explain your summer plans.

“As I mentioned in my letter, I am planning to go on an international project, sponsored by my church.”

3. Share what you hope to see God do as a result of your time overseas.
4. Be very specific to ask for a definite response.

“In my letter, I mentioned that I’m in the process of developing a support team to help me go on the summer project. I asked you to consider becoming a supporter through giving \$100, \$200, or \$300. How has God led you in this regard? (Let him respond).

- a. If an individual decides to become a supporter, arrange a time to stop by and pick up their check: if they live out of town, ask them to mail it in the self-addressed stamped envelope you enclosed with your letter.

If you arrange to have the supporter send you a check and it doesn’t come, you will need to follow-up with a phone call.

***Your supporter’s check must be payable to Christ Covenant Church. If made out incorrectly, return to them for correction.

After getting a person’s decision, always ask them to refer you to other people who might like to invest.

- b. If your contact has not made a decision: Set another time to call within a day or two.

HOW TO GET ADDITIONAL CONTACTS

You have raised all the money you will, when you run out of people to talk to. However, you can continue to add names to your list of potential supporters. Ask everyone you contact to give you names and telephone numbers of people they know that might be interested in your project.

1. Who to ask for additional contacts: Ask everyone you contact. Both those that join your support team and those that are unable will want to help you complete your team.
2. When to ask for additional contacts: Don’t ask anyone for contacts until they have first made a decision about joining your support team. If you don’t wait, your request for referrals will distract them from making their decision. BUT do ask everyone at the time they give you their decision, whether their decision is yes or no. If you get a decision on the phone, you will ask for contacts, right then, over the phone. If you get a decision while on an appointment, ask for contacts right then, in person.
3. How to ask for additional contacts:
 - A. Get your pencil out and ready to write.
 - B. Say: “Mr. _____, I need your help in still another way. You can help me complete my support team by giving me the names of other people that you know that I may contact.”
 - C. Lead the conversation by mentioning potential categories (i.e., “What are the names of some friends or business acquaintances you know: possibly you know some people from church.”) Ask him to get out his church, office, and any club directories he has. When he starts to slow down, probe his memory by mentioning other categories of people you think he may know. Use the categories listed in the “Name storming” section.

Note: Do not say, “Do you know anyone” or “Can you tell me the names of ...” but say, “What are the names....” And “I need to know...”

- D. Assure the individual that his friends may not be able to help financially but they may know others. This gives the individual more freedom to refer you to others.
- E. Often a supporter will be willing to call the people he has referred you to, adding to your credibility. If you sense an individual may be willing, suggest he do so.

STEP 5: THANK

Send a thank-you note the same day you call for his decision. Be sure to keep a record of this so you’ll know to whom you’ve sent one and so you’ll not send two to the same person.

This thank-you letter is an important part of developing a relationship with your supporter. This should be a personal, handwritten letter. DO NOT print or mimeograph a form letter. Always include something personal in your note to show specifically how you and Christ’s cause have been benefited by their generosity. You owe them a good thank-you note.

SAMPLE THANK-YOU NOTE

Date

Dear (Supporter’s Name),

(Include something personal first)

Thank you for your decision to become a summer project supporter. Your prayers and finances are greatly appreciated. Your investment will have far-reaching results as I go to (name of your short-term trip) to help reach people for Christ.

Please join me in praying that God would continually deepen my commitment to the cause of Christ. Your prayers are most important. Thanks again for your gracious help.

Sincerely,

STEP 6: MAKE PERSONAL PRESENTATIONS

It may be important for you to make personal appointments with individuals or make some presentations to groups to raise the balance of your funds. If so please follow this procedure:

1. Call for appointment.
2. Visit the person or group.
3. Send thank-you notes.

STEP 7: BEGIN NOW!

Youth Internships with Christ Covenant Church
PreEmployment Agreement (Revised 03/27/02)

Before my Youth Internship with Christ Covenant begins, I understand that I will need to raise at least 80% in monthly pledges of the monthly Designated Giving portion of my income OR I understand that I will need to raise a four-month supply of the monthly Designated Giving portion of my income in one-time gifts. These amounts are based on the following information.

Hours per Week _____ hours

Intern Scholarship, paid by Christ Covenant Church
\$ _____ annually \$ _____ per month

Annual salary to be paid by Christ Covenant Church
\$ _____ annually (Designated Giving) \$ _____ per month

Amount that I may raise for Medical Coverage
\$ _____ per month
(based on actual cost of coverage)*

Total Income Package for Internship \$ _____ per month
**full time interns*

Name *(please print)* _____

Signature _____

Witness _____

Date _____ Start Date _____

End Date _____

Annual Income Agreement
Youth Internships with Christ Covenant Church
For Employees of Christ Covenant Church

Based upon the internship financial guidelines of Christ Covenant Church, I agree to the following terms and amounts as listed below.

Hours per Week _____ hours

Annual salary to be paid by Christ Covenant Church
 \$ _____ annually (Designated Giving) \$ _____ per month

Amount that I may raise for Medical Coverage
 (based on actual cost of coverage)* \$ _____ per month

Total Income Package for Internship \$ _____ per month
**full time interns*

Terms

I understand and agree that the designated giving portion of my income must be raised by me. If the designated giving amount is less than my monthly contract (as listed above), then my income will be subsidized by Christ Covenant Church to equal the monthly amount as per my contract. I understand that if a subsidy is needed, then I agree upon the following conditions:

1. Maximum subsidy amount allowed for me is \$2000.
2. Once I am below \$1000 in arrears, I will be notified in writing of the deficit amount. I will also meet weekly with the Student Families Pastor to discuss my financial status.
3. If I am \$1500 or more in arrears, I will be notified that I am on a probation status. I will continue to meet weekly with the Student Families Pastor to discuss my financial status.
4. If my subsidy is \$2000 or more in arrears, I will be moved immediately to a sabbatical status. This status means that I will continue to be paid, but my work hours will be focused toward raising the funds to pay back the subsidy and raise the support needed to come off sabbatical status. I may come off sabbatical status when the following conditions are met:
 - 1.) My support has reached the level necessary to pay back the subsidy in full
 - 2.) I have raised one month in future support.
5. If I am on a sabbatical status, I will be reviewed weekly to monitor my financial status and the status of the Christ Covenant Church Internship. Christ Covenant Church reserves the right to terminate any internship while on sabbatical status if it is deemed in the best interest of the church or the intern.

Name(*please print*) _____ Signature _____

Witness _____

Date _____

Start Date _____

End Date _____

Christ Covenant Youth Ministry
Intern Application

Date _____ Title: Mr. Mrs. Miss (please circle one)

Full Name _____ Age _____ Date of Birth ____/____/____

Occupation or, if student, tentative vocation choice _____

Home Address _____

Telephone (H) _____ (B) _____ Soc. Sec.# _____

Student Address _____
(mail can be sent here until _____)

Marital Status: ____ single ____ married ____ engaged/wedding date _____

Spouse's Name _____ Is he/she willing to work with you? ____

of Children _____ Name of Parent or Guardian _____

Address of Parent or Guardian _____

Name of School Attended or Attending _____ Graduation date _____

Grade Point Average _____ Major _____ Minor _____

Are you: ____ Ordained? ____ Ministerial Student?

Other colleges or seminaries attended _____

Degree(s) held: _____

Health: ____ excellent ____ good ____ fair ____ poor

I use: ____ tobacco ____ alcohol If yes, to what extent? _____

Do you have transportation and, if so, what? _____

Denomination _____ Present Church Membership _____

Pastor's name and Church address _____

How long have you been a member? _____

Do you have your pastor's full consent? _____

What is your church's attitude concerning your appointment? _____

If you have now or have had any of the following, please indicate below and explain in autobiography:

____ asthma	____ migraine headaches	____ nervous disorder
____ diabetes	____ heart trouble	____ psychiatric counseling
____ tuberculosis	____ stomach trouble	____ other serious illness
____ other physical disabilities (specify) _____		

Christ Covenant Church
800 Fullwood Lane, Matthews, NC 28105
www.christcovenant.org

List five references. Include name, complete address, and relationship to you:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____

List activities in home and college church:

List school organizations you have belonged to, offices held, and honors received:

List secular employment:

Employer _____ Position held _____

Supervisor's Name _____ Phone # _____

Company Address _____

Reason for Leaving _____

Employer _____ Position held _____

Supervisor's Name _____ Phone # _____

Company Address _____

Reason for Leaving _____

Employer _____ Position held _____

Supervisor's Name _____ Phone # _____

Company Address _____

Reason for Leaving _____

Are you willing to work with people of different races or nationalities? In what ways have you worked with them in the past? Please comment:

Are you or have you in any way been involved in taking drugs?

What is your reason for believing God has called you to the internship ministry?

Write an autobiography of no more than 500 words giving specific attention to outstanding religious experiences including:

- a.) Your conversion and Christian growth
- b.) Experience in youth evangelism
- c.) What you expect to give and receive
- d.) Include a brief statement of your beliefs concerning the Bible, Christ, salvation, and evangelism, and discipleship

Assemble all materials and return to:

Kris Decker
Christ Covenant Church
800 Fullwood Lane
Matthews, NC 28105

For Office Use Only:

Interview Date ___ / ___ / ___
Conducted by _____ Ref. Mailed _____
Comments: _____

